



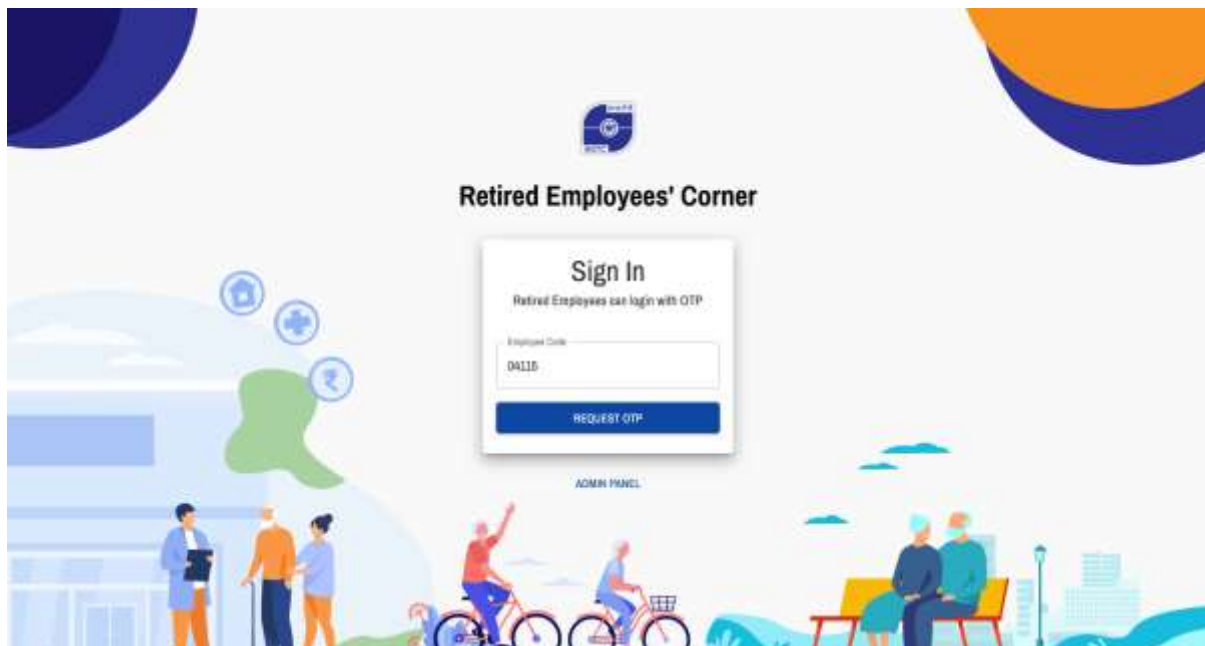
User Manual

Retired Employees' Portal

Intranet <http://10.1.14.1/retired>

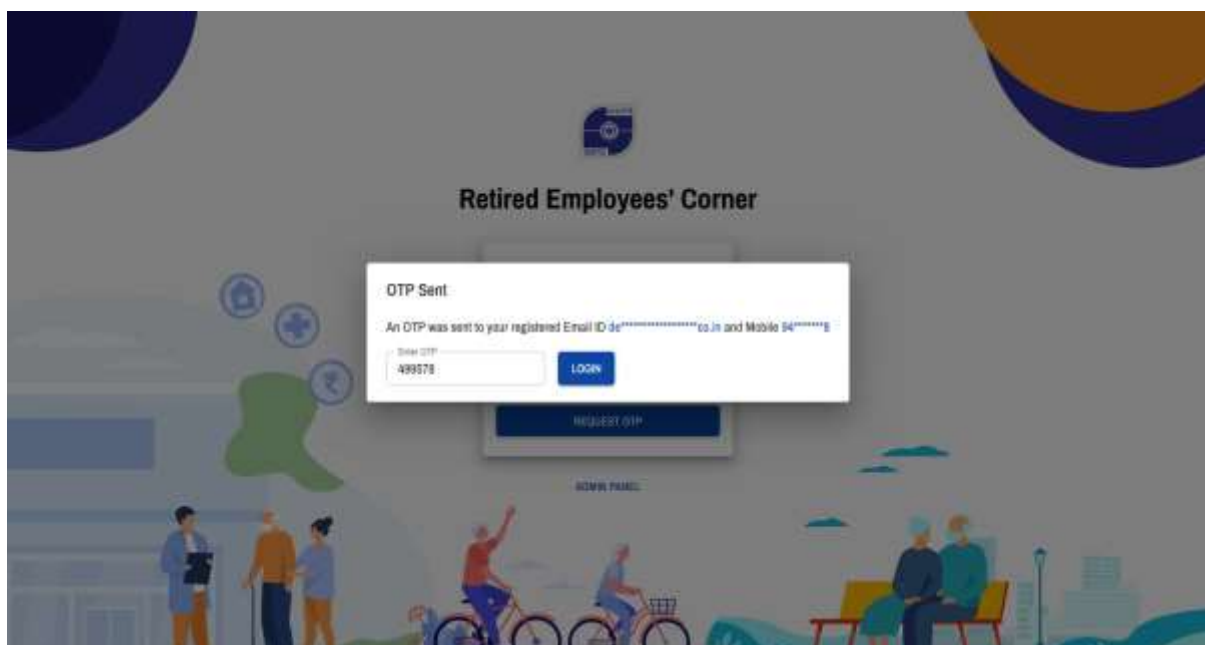
Internet <https://www.mstcindia.co.in/retired/>

Sign In



Enter employee ID and press "Request OTP" button.

Enter OTP



OTP is sent to Mobile and Email. The OTP is to be entered in the box and click "Login".

Home Page

The screenshot shows the 'Retired Employees Corner' home page. At the top, there are navigation links: HOME, UPDATE MEDICAL PREMIUM DETAILS, and REIMBURSEMENT OF DOMILIARY TREATMENT. The main content is divided into several sections:

- Employee Details (Mr ARJUN KR. DAS):**

DATE OF BIRTH	07-Aug-1961
MOBILE	9477129978
EMAIL	deepjoti@msrcindia.co.in
DATE OF RETIREMENT	31-Aug-2021
STATUS	ALIVE
- Spouse Details (JAYASREE DAS):**

DATE OF BIRTH	23-May-1977
MOBILE	-
EMAIL	soorabhj@redat.in
STATUS	ALIVE
- YOUR BANK ACCOUNT (LAST UPDATED: 28-AUG-2022 12:58:49 PM IST):**

BANK	ACCOUNT NAME	ACCOUNT NUMBER	IFSC
Punjab National Bank	sk bairwal	987854321001	BOSASAFAL1

ADDRESS OF COMMUNICATION: 117, Retaj Sahaas Nagar Colony, P.O. VJP Nagar, Kolkata-700103

SUM ASSURED: ₹ 3,00,000
- MSTC Bank Account Details:**

NAME	M S T C EMPLOYEES AND RETIRED EMPLOYEES MEDICAL BENEFIT FUND
BANK	State Bank of India
ACCOUNT NO.	30727278038
BRANCH	LA MATINIERE, KOLKATA
IFSC	SBN0000881
MICR	700002958

First box has the details of employee. Second box has the details of spouse. Bank account details, address and sum assured of the employee is given in lower left half and details of MSTC's bank account is given in lower right half.

Edit Bank Account

The screenshot shows the 'Edit Bank Account' modal form. The form is titled 'Edit Bank Account' and contains the following fields:

- BANK NAME: Punjab National Bank
- ACCOUNT NAME: sk bairwal
- ACCOUNT NUMBER: 987854321001
- IFSC: BOSASAFAL1

There is an 'UPLOAD PROOF' button with the text 'Only .jpg or .jpeg files are allowed'. At the bottom right, there are 'CANCEL' and 'SAVE' buttons.

Employee can update bank account details by clicking on the "Edit" icon on the right side of the bank details part. They must upload **.jpg/.jpeg** files to support the bank account change.

Update Medclaim Premium Payment Details

Retired Employees Corner HOME UPDATE MEDICAL PREMIUM DETAILS REIMBURSEMENT OF DOMILIARY TREATMENT

Update Medclaim Premium Payment Details

Please transfer the mentioned amount to MSTC bank account and fill in the details below

Mediclaime Premium Payment

Date of Payment*
08/12/2023

Amount*
₹ 0

UTR No*

SUBMIT

Previously entered claims

Date of Payment	Amount (₹)	UTR No
14-Nov-2023	300.00	SBLM123456789
14-Nov-2023	3000.00	BOE123456789
27-Oct-2023	8000.00	IC0123456789

MSTC Bank Account Details

NAME	M S T C EMPLOYEES AND RETIRED EMPLOYEES MEDICAL BENEFIT FUND
BANK	State Bank of India
ACCOUNT NO	80727270039
BRANCH	LA MATINERE, KOLKATA
IFSC	SBIN0008881
MICR	700002098

Employee must first transfer the amount to MSTC's bank account as shown in the lower right corner. After that employee has to select 1) Date of Payment, 2) Amount transferred, 3) UTR no of the transaction and click "Submit" button.

Claim for Reimbursement of Domiciliary Treatment

Retired Employees Corner HOME UPDATE MEDICAL PREMIUM DETAILS REIMBURSEMENT OF DOMICILIARY TREATMENT

Submit claim for reimbursement of Domiciliary Treatment

Half Yearly - Between 1st September to 15th September and between 1st March to 15th March

Fill in the details

From Date: 09/12/2023 To Date: 09/12/2023

Amount Insured towards medical expenses: ₹ 0

Submit

My Bank Account Details
Reimbursement amount will be transferred to this account

BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER	IFSC
Punjab National Bank	sk bairwal	997854021001	SOBASAFA11

Previously entered claims

From Date	To Date	Amount (₹)
03-Oct-2023	30-Nov-2023	30000.00

Employee must select 1) From Date, 2) To Date and 3) Claim amount and click "Submit" button. This form is open from **February 1 to March 15** and **August 1 to September 15** in each year.